#### **Regular Meeting Board of Education**

Wallkill Senior High School Library/Media Center

Thursday, August 18, 2016

7:00 p.m.

Walk-Through Tour John G. Borden Middle School @ 5:45 p.m. Wallkill Senior High School @ 6:15 p.m.

### Public Comment – Agenda #1

At 7:03 p.m. the floor was opened for public comment. No comment.

# 2. <u>Call to Order/Pledge of Allegiance – Agenda #2</u>

At 7:04 p.m. the meeting was called to order by President Joseph LoCicero in the Wallkill Senior High Library/Media Center.

Members PresentMembers AbsentMrs. AndersonMrs. CrowleyMr. FrisbieMr. MissaleMr. LoCicero

Mr. O'Mara Mr. Palen Mr. Petroccelli Mr. Spencer

Also present were Superintendent Castle, Assistant Superintendents Devincenzi and Herrington, and Administrators Adams and Rydell.

#### 3. Approve Minutes – [7/7/16 Reorganization/Regular Board Meeting] – Agenda #3

Mr. Petroccelli moved the Board accept the recommendation of the Superintendent and approve the minutes of the July 7, 2016, Reorganization/Regular Board of Education Meeting.

Motion seconded by Mr. O'Mara and carried 7 - 0.

#### 4. Board Committee Reports/Assignments 2016-2017

Audit: Mrs. Crowley, Chair; Mr. Delgado [Community Member], Mr. Frisbie, Mr. O'Mara,

Mrs. Williams [Community Member]

Budget: Mrs. Crowley, Chair; Committee of the Whole

Buildings & Grounds: Mr. Frisbie, Chair; Mr. LoCicero, Mr. Missale, Mr. O'Mara, Mr. Palen, Mr. Petroccelli,

Mr. Spencer

CDEP: Mr. O'Mara, Chair; Mrs. Anderson

Curriculum/TAG: Mrs. Anderson, Chair; Mr. O'Mara, Mr. Petroccelli, Mr. Spencer

Health & Safety: Mr. Missale, Chair; Mr. Frisbie, Mr. LoCicero, Mr. O'Mara, Mr. Palen, Mr. Spencer

Legislative: Mr. Petroccelli, Chair; Mr. LoCicero, Mr. Spencer

Policy: Mr. O'Mara, Chair; Mr. LoCicero, Mr. Missale, Mr. Palen, Mr. Petroccelli, Mr. Spencer

Technology: Mr. Spencer, Chair; Mr. LoCicero, Mr. Palen, Mr. Petroccelli

Wellness: Mr. Spencer, Chair; Mr. LoCicero

Student Rep: To Be Announced

#### Audit:

Mr. Devincenzi reported that the external auditors were in the District the week of July 25th to perform their state required external audit. The Audit Committee will tentatively meet on October 3, 2016, at 7:00 p.m., at District Office to review the draft external audit and also meet with the internal auditors to review the state required internal audit and testing procedures for the 2016-17 school year.

#### **Budget:**

Mr. Devincenzi reported that the District will continue to track the CPI and will begin working on the 2017-2018 budget in the fall.

### Buildings & Grounds:

Mr. Frisbie reported that the committee conducted walk-throughs on August 18, 2016, at the middle school and high school and that a tentative meeting is scheduled for September 12, 2016, at 6:00 pm, at District Office. Mr. Frisbie also provided the following updates on the Capital Project:

- General Contractor work will be completed by August 29th in both auditoriums. Both floors this summer have had work completed on them (still completing the high school – Masonite) and new curtains in the middle school are scheduled to be installed next week.
- *Electrical* The Musco lights have been installed, generators are all on site and start-up and cutovers have begun with the middle school (completed), high school (August 19th), Plattekill (August 23rd) and Leptondale (August 25th). Lighting for the high school auditorium will be completed by Friday, September 16th. The new sound system for the main game field has been scheduled to be installed on September 13th and 14th. The main game field scoreboard will be installed in the coming days. The field lights will be brought online on Tuesday, August 23<sup>rd</sup> at 8:00 pm.
- *Site work* The base turf has been installed with the cut-outs of lines, numbers, hash marks and graphics expected to be completed by the end of next week. Work continues on the baseball and softball field by Don Andrews with work completing towards the end of October early November.
- Security Camera work is 95% complete at the high school, middle school and Ostrander and Leptondale. Cameras have begun to be installed at Plattekill. Security film has been installed throughout the District and work is continuing.

Mr. O'Mara reported that ongoing work is being done to automate the elementary libraries. Mr. Frisbie also commented that the in-house work being done in the Middle School Library with the carpet, tables and charging stations is impressive.

#### CDEP:

Mr. O'Mara reported that a draft Committee Calendar was handed out to the Board. The first CDEP Committee meeting of the 2016-2017 school year will take place at 9:00 a.m., on September 28, 2016, in the high school auditorium.

#### Curriculum/TAG:

Mrs. Anderson reported that a draft Committee Calendar was handed out to the Board. The first Curriculum/TAG Committee meeting of the 2016-2017 school year will take place at 7:00 p.m., on October 4, 2016, in the high school Library/Media Center. At the meeting, summer and evening school principals will provide an overview of the K-12 summer programs and the 2015-2016 high school evening programs.

#### *Legislative:*

Mr. Petroccelli reported that he attended the Elementary Summer School program at Plattekill and was impressed with the project based learning by the students. Mr. Castle indicated that the Ulster County Interagency Task Force on Substance Abuse Prevention will be meeting in September regarding the next Forum, which is scheduled to take place from 6:00 p.m. to 8:30 p.m., on October 19, 2016, in Ellenville.

# Policy:

Mr. O'Mara reported that the first Policy Committee meeting of the 2016-2017 school year has been tentatively scheduled for October 3, 2016, at 6:00 p.m., at District Office.

#### Technology:

Mr. Spencer reported that a draft Committee Calendar was handed out to the Board. The first Technology Committee meeting of the 2016-2017 school year will take place at 3:30 p.m., on October 3, 2016, in the Middle School Library. Mrs. Herrington indicated that one-one devices for grades 4-6 are in and that carts will be delivered to every classroom as well as the pilot programs in the middle school and high school. Smartboards are also going to be in all the libraries; professional development was provided to teachers this summer by representatives from Smart and Schoolology, as well as District technology personnel. Mrs. Herrington has a meeting scheduled with Emily Gilbert, Technology Integration Specialist for September 7th in order to create a professional development calendar and list of workshops for grades 4-6 and pilot teachers on how to utilize technology in the classroom.

#### Wellness:

Mr. Spencer reported that the first Wellness Committee meeting of the 2016-2017 school year is tentatively scheduled for October 6, 2016, at 3:30 p.m., in the High School Library/Media Center.

#### 5. Consent Agenda

Mr. Palen moved items 5A through 5S and 6A through 6F be taken as consent agenda.

Motion seconded by Mr. Spencer and carried 7 - 0.

### Accept Resignations - Non-Instructional - Agenda #5.A.

The Board accept the recommendation of the Superintendent and accept the resignation of Joceyln Broughton, from the position of Part-Time (0.97 FTE) Supervisory Teacher Aide, assigned to John G. Borden Middle School, effective August 10, 2016.

The Board accept the recommendation of the Superintendent and accept the resignation of Keri Decker from the position of a Full-Time [1.0 FTE] Senior Typist, assigned to the Special Education Department at District Office, effective August 3, 2016.

The Board accept the recommendation of the Superintendent and accept the resignation of Francine Eisloeffel from the position of Part-Time [0.94 FTE] Library Clerk, assigned to the Leptondale Elementary School, effective September 5, 2016, pending her appointment to the position of Full-Time [1.0 FTE] Main Office Clerk.

The Board accept the recommendation of the Superintendent and accept the resignation of Megan Migliore from the position of Full-Time [1.0 FTE] Special Education Teacher Aide position, assigned to the Clare F. Ostrander Elementary School, effective September 5, 2016, pending her appointment to the position of Full-Time [1.0 FTE] Special Education Teaching Assistant.

The Board accept the recommendation of the Superintendent and accept the resignation of Catherine Padilla from the position of Part-Time [0.91 FTE] Supervisory Teacher Aide, assigned to the Plattekill Elementary School, effective September 5, 2016, pending her appointment to the position of Full-Time [1.0 FTE] Library Clerk.

The Board accept the recommendation of the Superintendent and accept the resignation of Lori Scarano from the position of Full-Time [1.0 FTE] Attendance/Health Office Clerk, assigned to the John G. Borden Middle School, effective August 18, 2016, pending her appointment to the position of Full-Time [1.0 FTE] Senior Typist.

The Board accept the recommendation of the Superintendent and accept the resignation of Amy Sutton from the position of Part-Time [0.97 FTE] Special Education Teacher Aide, assigned to the Plattekill Elementary School, effective September 5, 2016, pending her appointment to the position of Full-Time [1.0 FTE] Special Education Teacher Aide.

#### Rescind Appointment – Non-Instructional – Agenda #5.B.

The Board accept the recommendation of the Superintendent and rescind the appointment (7/7/16 Board of Education Meeting) of Brea Bartolone, from the position of Permanent Per Diem Substitute Teacher Aide, assigned to Leptondale Elementary School, effective September 6, 2016.

#### <u>Approve Appointments – Non-Instructional – Agenda #5.C.</u>

The Board accept the recommendation of the Superintendent and approve the appointment of **Brea Bartolone** to a 26-Week Probationary Part-Time [0.78 FTE] Supervisory Teacher Aide position, assigned to the Plattekill Elementary School, effective September 7, 2016, at a salary of \$10.57 per hour (Step 3 of the CSEA Contract) [4.7 hours daily]. Ms. Bartolone replaces Michelle Earl, who was reassigned.

The Board accept the recommendation of the Superintendent and approve the appointment of Correna Betcher to a 26-week Probationary Part-Time [0.94 FTE] Library Clerk position, assigned to the Leptondale Elementary School, effective September 7, 2016, at a salary of \$10.86 per hour (Step 3 of the CSEA Contract) [5.65 hours daily]. Ms. Betcher replaces Francine Eisloeffel, who has been reassigned.

The Board accept the recommendation of the Superintendent and approve the appointment of Francine Eisloeffel to a 90-Day Probationary Full-Time [1.0 FTE] Main Office Clerk position, assigned to the Leptondale Elementary School, effective September 6, 2016, at a salary of \$16,056 (\$11.15 per hour, Step 4 of the CSEA Contract) [7.5 hours per day). Ms. Eisloeffel replaces Nichole Doscher, who resigned.

The Board accept the recommendation of the Superintendent and approve the appointment of **Megan Migliore**, certified as a Teaching Assistant, to a 4-Year Probationary Full-Time [1.0 FTE] Special Education Teaching Assistant position, in the Teaching Assistant tenure area, assigned to the Clare F. Ostrander Elementary School, commencing September 6, 2016 and ending September 5, 2020, at a salary of \$20,221 (Step 3, Grade 3 of the CSEA Contract). Ms. Migliore replaces Samanta Rivera, who was reassigned.

The Board accept the recommendation of the Superintendent and approve the 90-Day Probationary appointment of Catherine Padilla to a Full-Time [1.0 FTE] Library Clerk position, assigned to the Plattekill Elementary School, effective September 6, 2016, at salary of \$14,450.40 (\$11.15 per hour, Step 4 of the CSEA Contract) [6.75 hours per day]. Ms. Padilla replaces Susan Benken, who has been reassigned.

The Board accept the recommendation of the Superintendent and approve the appointment of Marci Parker to a 26-Week Probationary Part-Time [0.97 FTE] Special Education Teacher Aide position, assigned to the Plattekill Elementary School, effective September 7, 2016, at a salary of \$10.57 per hour (Step 3 of the CSEA Contract) [5.8 hours daily]. Ms. Parker replaces Tracy Bruschi, who resigned.

The Board accept the recommendation of the Superintendent and approve the 90-Day Probationary appointment of Lori Scarano to a Full-Time [1.0 FTE] Senior Typist position, assigned to the Special Education Department at District Office, effective August 19, 2016, at a salary of \$29,452 pro-rated (Grade 12, Step 4 of the CSEA Contract) [7.5 hours daily]. Ms. Scarano replaces Keri Decker, who resigned.

The Board accept the recommendation of the Superintendent and approve the appointment of Amy Sutton to a 90-Day Probationary Full-Time [1.0 FTE] Special Education Teacher Aide position, assigned to the Clare F. Ostrander Elementary School, effective September 6, 2016, at a salary of \$11.39 per hour (Step 6 of the CSEA Contract) [6.5 hours daily]. Ms. Sutton replaces Megan Migliore, who was reassigned.

#### Accept Resignation – Instructional – Agenda #5.D.

The Board accept the recommendation of the Superintendent and accept the resignation of **Ruth Wetzel** from the Wallkill Central School District [Part-Time (0.4 FTE) Art Teacher], assigned District-Wide, effective August 31, 2016.

#### Rescind Appointment – Instructional – Agenda #5.E.

The Board accept the recommendation of the Superintendent and rescind the appointment (7/7/16 Board of Education Meeting) of **Elizabeth Monaco**, from the position of Permanent Per Diem Substitute Teacher, assigned to the Clare F. Ostrander Elementary School, effective September 7, 2016. Ms. Monaco submitted a letter of resignation dated August 4, 2016.

#### Approve Leave of Absence - Agenda #5.F.

The Board accept the recommendation of the Superintendent and approve the unpaid Leave of Absence for **Honor Shea**, from the position of English Teacher, assigned to the Wallkill Senior High School, effective September 6, 2016 through June 30, 2017.

#### Approve Appointment – Instructional – Agenda #5.G.

The Board accept the recommendation of the Superintendent and approve the appointment of **Maria Smith** to a Permanent Per Diem Substitute Teacher position assigned to the Wallkill Senior High School for the 2016-2017 school year for a minimum of 150 days at a rate of \$103.00 per day, effective September 7, 2016.

# Approve Substitute Leave Replacement – Agenda #5.H.

The Board accept the recommendation of the Superintendent and approve the appointment of **Annmarie Arsanious** to a Substitute Leave English 7-12 Teacher position, assigned to the Wallkill Senior High School for the 2016-2017 school year at a salary of \$53,677 (1NBA + 42 credits), effective September 6, 2016 through June 30, 2017. Ms. Arsanious replaces Honor Shea, who is on a leave of absence from the position of English Teacher, effective September 6, 2016 through June 30, 2017.

# Rescind Appointments – Coaching – Agenda #5.I.

The Board accept the recommendation of the Superintendent and rescind the appointment (7/7/16 Board of Education Meeting) of **Kyle Ferraiolo**, from the position of Assistant Modified Football Coach, for the Fall 2016-2017 school year season. Mr. Ferraiolo submitted a letter of resignation dated August 7, 2016.

The Board accept the recommendation of the Superintendent and rescind the appointment (7/7/16 Board of Education Meeting) of **Elizabeth Monaco**, from the position of Assistant Varsity Girls Volleyball Coach, for the Fall 2016-2017 school year season. Ms. Monaco submitted a letter of resignation dated August 4, 2016.

#### Approve Appointments – Coaching – Agenda #5.J.

The Board accept the recommendation of the Superintendent and approve the following appointments for the Fall 2016-2017 school year season:

#### **HIGH SCHOOL:**

Steve Bouffard*	Varsity Assistant Football Coach	Unpaid
Kyle Ferraiolo	Varsity Assistant Football Coach	\$3,786
Priscilla Hassan*	Assistant Varsity Girls Volleyball Coach	\$3,059
Melanie Siano	Varsity Assistant Girls Soccer Coach	Unpaid

#### **MIDDLE SCHOOL:**

Brian Kinsley	Assistant Modified Football Coach	\$2,061
Kelly Wood	Modified Boys Soccer Coach	\$2,021

<sup>\*</sup>Pending issuance of coaching license

#### Approve Appointments – 2016-2017 High School Evening Student Program – Agenda #5.K.

The Board accept the recommendation of the Superintendent and approve the appointment of the following individuals to positions in the 2016-2017 High School Student Evening Program, as appropriated in the 2016-2017 budget, contingent upon student enrollment to support these positions:

Jaime LaPolla	English Teacher	\$7,013 per course
Melissa Servant	Mathematics Teacher	\$7,013 per course
Gary Tuttle	Mathematics Teacher	\$7,013 per course
Lucas Mann	Science Teacher	\$7,013 per course
Glen LaPolt	Social Studies Teacher	\$7,013 per course
Sean Peterson	Social Studies Teacher	\$7,013 per course
Jessica O'Malley	SAT English Teacher	\$7,013 per course
Kathy Fowler	SAT Math Teacher	\$7,013 per course
Lori Todd	Secretary	\$15.96 per hour*

[\*not to exceed 4 hours per week]

#### Approve Appointments - Co-Curricular - Agenda #5.L.

The Board accept the recommendation of the Superintendent and approve the appointments of the following individuals to the Co-Curricular positions for the 2016-2017 school year.

#### **HIGH SCHOOL:**

Shannon LaRocco	Leo Club Advisor	Unpaid
Shannon LaRocco	Sophomore Class Advisor	\$ 633 [shared]
Nicholas Malgieri	Sophomore Class Advisor	\$ 633 [shared]

# Rescind Appointment – Mentor – Agenda #5.M.

The Board accept the recommendation of the Superintendent and rescind the appointment (7/7/16 Board of Education Meeting) of **Laura Candy-Pcolar**, from the position of Mentor, for the Fall 2016-2017 school year season.

# Approve Appointments – Mentor/Peer Coach – Agenda #5.N.

The Board accept the recommendation of the Superintendent and approve the appointments of the following individuals as a Mentor and a Peer Coach for the 2016-2017 school year:

Amanda Murphy	Mentor	\$1,500
Laura Candy-Pcolar	Peer Coach	\$ 650

# Approve Revised Mentoring Program Guide - Agenda #5.O.

The Board accept the recommendation of the Superintendent and approve the Revised Mentoring Program Guide, effective August 19, 2016.

#### Approve Substitutes Lists - Agenda #5.P.

The Board accept the recommendation of the Superintendent and approve the lists for individuals for teaching and non-teaching substitute positions.

# Approve Pre-School Special Education Placements – Agenda #5.Q.

The Board approve the placement of Pre-School Special Education students as recommended by the Committee on Special Education in its July minutes.

#### Approve Special Education Placements – Agenda #5.R.

The Board approve the placement of Special Education students as recommended by the Committee on Special Education in its July minutes.

#### Approve Professional Development Plan – Agenda #5.S.

The Board accept the recommendation of the Superintendent and approve the Professional Development Plan as presented for the period September 2016 through June 2018.

# Approve Use of Facilities – Agenda #6.A.

The Board accept the recommendation of the Superintendent and approve the use of the Clare F. Ostrander Elementary School by **YMCA of Middletown** [for an After School Program] as indicated below:

Mondays – Fridays September 7, 2016 – June 16, 2017 3:00 p.m. to 6:00 p.m.

The Board accept the recommendation of the Superintendent and approve the use of the Leptondale Elementary School Cafeteria [for a Before and After School Program] and the All-purpose Room [for an After School Program] by **YMCA of Middletown** as indicated below:

 Mondays – Fridays
 September 7, 2016 – June 23, 2017
 7:00 a.m. to 8:30 a.m.

 Mondays – Fridays
 September 7, 2016 – June 16, 2017
 2:55 p.m. to 6:00 p.m.

The Board accept the recommendation of the Superintendent and approve the use of the John G. Borden Middle School Small Gymnasium by **MPB CYO Basketball** as indicated below:

Mondays & Fridays September 12, 2016 – December 19, 2016 6:00 p.m. to 9:00 p.m.

The Board accept the recommendation of the Superintendent and approve the use of the Wallkill Senior High School by **SUNY Ulster** [for Driver Education Class] as indicated below:

Wednesday September 21, 2016 (Orientation) 4:15 p.m. to 6:00 p.m. Thursdays October 6, 2016 – February 2, 2017\* 2:45 p.m. to 4:15 p.m.

[\*Not including: November 24, 2016 and December 29, 2016]

The Board accept the recommendation of the Superintendent and approve the use of the John G. Borden Middle School Large Gymnasium by the **Germania Blue & White Soccer Club** [for Soccer] as indicated below:

Fridays October 21, 2016 – April 28, 2017 7:00 p.m. to 9:00 p.m.

The Board accept the recommendation of the Superintendent and approve the use of the John G. Borden Middle School large Gymnasium by **SUFC/Wallkill Area Youth Soccer** [for Soccer Practice] as indicated below:

Wednesdays November 2, 2016 – March 15, 2017\* 6:00 p.m. to 8:00 p.m.

[\*Not including: November 23, 2016, December 28, 2016 and January 25, 2017]

The Board accept the recommendation of the Superintendent and approve the use of the Wallkill Senior High School Lobby, Auditorium, Band and Chorus Rooms by **New Paltz School of Ballet** [for a Ballet Performance] as indicated below:

 Thursday
 June 1, 2017
 3:30 p.m. to 10:30 p.m.

 Friday
 June 2, 2017
 3:00 p.m. to 9:30 p.m.

 Saturday
 June 3, 2017
 9:00 a.m. to 8:00 p.m.

 Sunday
 June 4, 2017
 11:00 a.m. to 8:00 p.m.

The Board accept the recommendation of the Superintendent and approve the use of the Wallkill Senior High School Auditorium and Music Rooms by **Got Rhythm Dance Studio** [for a Dance Recital] as indicated below:

Saturday June 10, 2017 9:00 a.m. to 6:00 p.m. Sunday June 11, 2017 9:00 a.m. to 8:00 p.m.

The Board accept the recommendation of the Superintendent and approve the use of the Wallkill Senior High School Auditorium, Band Room and Light Booth, by the Footworks Dance Center [for a Dance Recital] as indicated below:

Friday	June 16, 2017	3:00 p.m. to 9:30 p.m.
Saturday	June 17, 2017	9:00 a.m. to 10:00 p.m.
Sunday	June 18, 2017	11:00 a.m. to 6:00 p.m.

# Accept Treasurer's Report – Agenda #6.B.

The Board accept the recommendation of the Superintendent that the Board of Education has reviewed and accepts the Treasurer's Reports as of June 30, 2016 and July 31, 2016 and Revenues as of June 30, 2016, and July 31, 2016.

#### Approve 2015-2016 Health Services Rate – Agenda #6.C.

The Board accept the recommendation of the Superintendent and approve the rate of \$709.22 per child for Health Services provided by the Wallkill School District to students attending non-public schools in the District during the 2015-2016 school year.

#### <u>Set 2016-2017 Tax Rate – Agenda #6.D.</u>

The Board accept the recommendation of the Superintendent and set the tax rate for the 2016-2017 school year at \$25.73 per thousand of true value based on the approved budget of \$71,912,252.

### Approve Resolution – Purchase Agreement – Agenda #6.E.

The Board accept the recommendation of the Superintendent and approve the following resolution:

BE IT RESOLVED, that the Board of Education of the Wallkill Central School District ("Board" or "District") authorizes Ulster County Board of Cooperative Educational Services ("Ulster County BOCES") to enter into an Installment Purchase Agreement on the District's behalf for the acquisition and installation of technology equipment for a period not to exceed forty-eight (48) months for a cost not to exceed \$45,605.76, to commence upon the satisfactory receipt of all equipment on a properly authorized District Purchase Order issued for this purpose.

BE IT FURTHER RESOLVED, that the Board President is authorized to execute an Agreement with Ulster County BOCES in the attached form, and any other documents in furtherance of this resolution.

#### Approve Disposal of Textbooks – Agenda #6.F.

The Board accept the recommendation of the Superintendent and declare the textbooks/teacher manuals as indicated in the backup documentation be excess and to authorize the disposal of these textbooks/teacher manuals in accordance with Policy #5250 and a copy of the textbooks/teacher manuals shall be attached to the minutes and on file with the District Clerk.

#### Accept Donation - Agenda #6.G.

Mr. O'Mara moved the Board accept the recommendation of the Superintendent and accept the donation of \$1,000 from Ulster Savings Bank, 180 Schwenk Drive, Kingston, NY 12401 to purchase supplies for the Leptondale Engineers of Tomorrow (L.E.T.).

Motion seconded by Mr. Frisbie and carried 7 – 0. [With Thanks]

#### 7. Public Comment – Agenda #7

The book for signing up to speak has been placed in the audience, and each participant will be allowed a maximum of three minutes. At 7:24 p.m. the floor was opened for public comment. No comment.

# 8. <u>Executive Session – Agenda #8</u>

At 7:25 p.m. Mr. O'Mara moved the Board enter Executive Session to discuss potential litigation.

Motion seconded by Mrs. Anderson and carried 7 - 0.

The Board reconvened at 8:05 p.m.

# 9. <u>Close Meeting – Agenda #9</u>

At 8:06 p.m. Mr. O'Mara moved to adjourn the meeting.

Motion seconded by Mr. Spencer and carried 7 - 0.

Respectfully submitted,

Kelli Corcoran District Clerk